

Chandana J Dotrada

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Summary

Business Analyst with experience in enterprise risk solutions, requirement gathering, and stakeholder collaboration across cross-functional teams. Skilled in analysing business needs and translating them into clear functional solutions, with hands-on experience in Agile delivery. Strong in requirement documentation, AS-IS/TO-BE process modelling, and SQL, with experience supporting end-to-end delivery from requirement discussions to testing and stakeholder demos.

Education

Aston University

Master of Science - Information Systems & Business Analysis

Birmingham, UK

2023-2024

Jawaharlal Nehru National College of Engineering

Bachelor of Engineering - CSE

Shimoga, India

2017-2021

Skills

Requirements Gathering
Client Relationship Management
Stakeholder Management
Agile methodologies
Product Backlog Management

Project Management
Gap Analysis
Reporting & Analysis
Release Planning
Business Process Improvement

User Stories
Acceptance Criteria
Jira
Microsoft Excel
SQL

Experience

Business Analyst

HypotheSYS - Risk Solutions

Bangalore, India

Mar 2025 – Current

- Led collaboration across Business, Development, QA, and Design teams to deliver features for an enterprise risk-tech platform used by banks and wholesale lenders.
- Gathered, analysed, and documented business and functional requirements (BRD/FRD) for enterprise platforms.
- Conducted requirement walkthroughs with Development and QA teams, reducing ambiguity and rework across sprints.
- Translated business requirements into backend logic and intuitive UI specifications in collaboration with UI/UX teams.
- Managed and prioritised product backlog based on business impact, stakeholder inputs, and delivery timelines.
- Supported QA testing cycles, validated outputs, and coordinated stakeholder demos for feature releases.
- Provided post-deployment support, handling change requests and system enhancements.
- Identified process inefficiencies and improvement opportunities, contributing to better system workflows.
- Assisted in solution design by defining functional approaches aligned with business requirements.

Demand Planning Analyst

Kegmaster Limited

Birmingham, UK

Jan 2024 – Feb 2025

- Maintained and analysed reports tracking daily revenue, spending, and inventory across 4+ locations.
- Analysed delivery schedules and customer data for 500+ clients to identify trends and improve operational efficiency.
- Identified patterns in demand and operations, supporting better planning and decision-making.
- Performed order validation and compliance checks using GOV.UK systems to ensure accuracy and regulatory adherence.
- Streamlined administrative workflows, improving process efficiency and reducing manual effort.
- Collaborated with internal teams to resolve operational issues and enhance service delivery.

Business Analyst | Intern

Guardian Lock & Engineering

Birmingham, UK

Jul 2023 – Dec 2023

- Conducted stakeholder interviews and gathered business requirements for process improvement initiatives.
- Created AS-IS / TO-BE process models and performed gap analysis to identify inefficiencies.
- Developed business cases including cost-benefit and impact analysis for ERP system selection.
- Evaluated multiple ERP solutions and supported final recommendation based on business needs.

Software Engineer

Mindteck

Bangalore, India

Aug 2021 – Nov 2022

- Developed desktop applications using .NET and WPF for analytical instruments.
- Collaborated with cross-functional teams to understand requirements and deliver application features.
- Participated in Agile processes including sprint planning and task tracking using Jira.
- Worked with client requirements and contributed to improving product usability based on feedback.
- Prepared documentation such as design specifications and user manuals.

Project -----

- **HypotheSYS – Risk Solutions:** Analysed financial datasets to detect duplicate security interests and support data-driven pool shortlisting; translated business requirements into scalable SaaS workflows for lenders.
- **Mindteck - Sciex:** Gathered and translated user requirements into functional desktop applications using .NET/WPF; collaborated cross-functionally and followed Agile (Jira) to improve product usability and reliability.
- **Dissertation – Sustainable Demand Planning in E-commerce:** Analysed demand forecasting, inventory optimisation, and reverse logistics to identify waste reduction and process improvement opportunities using data-driven analysis.